



# Delivering Presentations that Achieve your Purpose

## February Supervisors' Connection

### Summary

As leaders, you are required to present information that is clear and concise and meets your objectives, as well as the objectives of your audience. How can you exhibit confidence and also get the results you desire as a presenter? Participants will learn to prepare and deliver presentations that flow clearly and concisely and to incorporate elements that not only capture an audience's attention, but retain it throughout a presentation.

### Workshop Takeaways

- Characteristics of effective presentations
- Strategies for building and exhibiting confidence
- Organizing a presentation – overall purpose and objectives, key elements, audience needs, presentation aids

**Date:** **Wednesday, February 20<sup>th</sup>, 2019**  
**Time:** 8:00am – 10:00am  
**Cost:** \$49.00  
**Place:** NSCC -- CTS, One Ferncroft Rd., DS106, Danvers, MA 01923

**Facilitator:** Virginia Maglio, MS, has expertise on all aspects of supervisory and leadership training. She works toward ensuring individuals have the skills and knowledge to support and achieve the overall goals for the business. She creates learning solutions that achieve objectives and address adult learning needs. Virginia is a qualified administrator of the Myers-Briggs Type indicator (MBTI)<sup>™</sup> and uses it in her practice with teams and individuals. Virginia received a Bachelor's Degree in Education from Bridgewater State University, and a Master's Degree in Training & Development from Lesley University.

**Please Register by February 14<sup>th</sup>, 2019**

Call: (978) 236-1240 or Fax: (978) 236-1220 or Email: [sryan@northshore.edu](mailto:sryan@northshore.edu)

Please complete all questions on this registration form and fax to: NSCC (978) 236-1220 or mail payment and form to: Ms. Susan Ryan, North Shore Community College, One Ferncroft Rd., Danvers, MA 01923.

**Date of Birth:** Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_ (Must Include Birth Date to Register) **Gender:** Male Female  
**Last Name** \_\_\_\_\_ **First Name** \_\_\_\_\_ **Middle Initial** \_\_\_\_\_  
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Course Code	Sec.	CRN#	Course Title	Date	Time	Cost
XXX	XXX	XXX	Delivering Presentations	4/18/2018	8am – 10am	\$49.00

Payment *MUST* accompany registration form. Please make check payable to: North Shore Community College.  
*MasterCard, Discover or Visa accepted. (circle one)*

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