

Corporate Training SOLUTIONS

Train your people. Transform your company.

Supervisors' Connection

Delivering Presentations that Achieve your Purpose

April Supervisors' Connection

Summary

As leaders, you are required to present information that is clear and concise and meets your objectives, as well as the objectives of your audience. How can you exhibit confidence and also get the results you desire as a presenter? Participants will learn to prepare and deliver presentations that flow clearly and concisely and to incorporate elements that not only capture an audience's attention, but retain it throughout a presentation.

Workshop Takeaways

- Characteristics of effective presentations
- Strategies for building and exhibiting confidence
- Organizing a presentation – overall purpose and objectives, key elements, audience needs, presentation aids

Date: **Wednesday, April 18th, 2018**
Time: 8:00am – 10:00am
Cost: \$49.00
Place: NSCC -- CTS, One Ferncroft Rd., DS106, Danvers, MA 01923

Facilitator: Virginia Maglio, MS, has expertise on all aspects of supervisory and leadership training. She works toward ensuring individuals have the skills and knowledge to support and achieve the overall goals for the business. She creates learning solutions that achieve objectives and address adult learning needs. Virginia is a qualified administrator of the Myers-Briggs Type indicator (MBTI)[™] and uses it in her practice with teams and individuals. Virginia received a Bachelor's Degree in Education from Bridgewater State University, and a Master's Degree in Training & Development from Lesley University.

Please Register by April 2th, 2018

Call: (978) 236-1240 or Fax: (978) 236-1220 or Email: sryan@northshore.edu

Please complete all questions on this registration form and fax to: NSCC (978) 236-1220 or mail payment and form to: Ms. Susan Ryan, North Shore Community College, One Ferncroft Rd., Danvers, MA 01923.

Date of Birth: Month _____ Day _____ Year _____ (Must Include Birth Date to Register) **Gender:** Male Female
Last Name _____ **First Name** _____ **Middle Initial** _____
Street Address _____ **City** _____ **State** _____ **Zip** _____
Home Telephone () _____ **E-mail Address** _____
Business _____ **Business Telephone** () _____ **Ext.** _____

Course Code	Sec.	CRN#	Course Title	Date	Time	Cost
xxx	xxx	xxx	Delivering Presentations	4/18/2018	8am – 10am	\$49.00

Payment *MUST* accompany registration form. Please make check payable to: North Shore Community College.
MasterCard, Discover or Visa accepted. (circle one)

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